

Become a General Manager

St. Gallen General Manager-School

Sessions

Dates

St. Gallen Business School organizes each seminar and program several times a year. Dates see:

www.sgbs.com/esch20

Location

Some seminars take place in Switzerland, others in Germany or Austria.

Course fee, Duration

CHF 26'900.- excl. VAT, 12 – 24 months, 25 days
Invoicing in Euro is possible, at the current daily rate.

Registration

Internet: www.sgbs.com/esch20

E-Mail: seminars@sgbs.com

Phone: +41 71 225 40 80

Please note our General Terms & Conditions, see www.sgbs.com/terms

Participants

Top performers from all areas, specialists and project managers who have recently taken on a general management role or want to prepare for it.

Admission

At least 4 years of professional experience in line, staff or project management.

Procedure

Step 1: Please let us know if you are interested in attending this St. Gallen Management School. studium@sgbs.com or phone +41 71 225 40 80

Step 2: We will clarify with you in a telephone conversation whether the admission requirements are met.

Step 3: If so, please register with us and the study program will then begin on the date of your choice, with a 4-day seminar at our Study Center in St. Gallen. Topic: The holistic St. Gallen management approach.

Seminar-Modules: You then attend the planned seminar modules, see "Topics". Each module is held 3 to 4 times a year, in CH, D or A.

Certification module: The course is completed as part of a 4-day certification module in St. Gallen. No exams, but active contribution of knowledge and your experience.

Graduation

After successfully completing the St. Gallen General Manager School, you will receive a certificate from St. Gallen Business School. This proves that you have acquired a top-class qualification for the profession of General Manager.

Concept

Career advancement to a position with general management responsibility requires holistic management knowledge. In addition to the existing skills of the specialist, a profound knowledge of the functioning of modern organizations is required. The laws and mechanisms of professional management must be incorporated into decision-making and leadership behavior. Modern management methods and instruments must become the natural "tools of the trade" of the general manager. Professional gaps must be closed: The engineer recognizes the possibility of marketing. The biologist learns to assess country-specific strategies and sales concepts. The sales manager understands the relationships between market share, sales growth, capital intensity and profitability. And together they all realize how difficult it is not only to plan changes, but also to implement them effec-

tively, what it means to lead people in a certain direction and to achieve first-class results together as a team.

Details: www.sgbs.com/schools

Dates

There are 3 – 4 sessions per year for each seminar module. You choose the dates/locations that suit you.

Topics*

A total of 25 seminar/presence days, spread over 7 sessions:

- **General Management**
Details: www.sgbs.com/eact10
- **Development of a strategy**
Details: www.sgbs.com/e31
- **Financial management**
Details: www.sgbs.com/e83
- **Leadership Competence**
Details: www.sgbs.com/e52
- **Appearance and impact as a leader**
Details: www.sgbs.com/e78
- **St. Gallen Management Concept**
Details: www.sgbs.com/e84

* This seminar selection can be changed depending on the situation at the start event.

Enrollment Form

St. Gallen Business School
Rosenbergstrasse 36
CH-9000 St. Gallen
Switzerland

Phone +41 71 225 40 80

Internet www.sgbs.com

e-mail seminars@sgbs.com

Seminar-Name

Seminar-Number, Seminar-Date

First Name, Family Name

Company

Address

Country, ZIP-Code, City

Business type, number of employees

Telephone

e-mail

Job title

Date of Birth

Date

Signature

JPE 25

Enrollment

Terms & Conditions for Seminars and Programs

Registration

We are happy to accept your registration or application for a management seminar or program by email, post or internet.

After receiving your registration, we will send you:

- confirmation of your registration with invoice
- information on the schedule, hotel/conference center and arrival
- the room reservation form for your hotel booking

If the seminar is already fully booked, you will be informed immediately.

Information about the seminar hotels

Further information about our seminar centres and hotels can be found on the Internet www.sgbs.com/hotel

Course fee, Hotel costs, Topics

The course fee (plus VAT, depending in which country the seminar takes place) includes includes tuition and all course material. Participants will download the seminar materials electronically from our download center shortly before the seminar. We will send you an email with a link to download them. The course fee does not include any hotel services such as overnight accommodation, breakfast, meals and the daily flat rate for the hotel or conference center. Participants must pay these directly to the hotel. The daily delegate rate of the conference centers in London, Boston and Shanghai is billed directly by the St. Gallen Business School and forwarded to the conference center.

Participants are of course free to stay overnight outside the seminar hotel. In this case, you pay only the daily flat rate charged by the hotel/conference center directly to the hotel or conference center.

The course fee is charged after registration and must be transferred no later than 6 weeks before the start of the seminar. We reserve the right to make minor changes to topics, the sequence of topics and speakers.

We as organizers have the right to move a seminar to our study center in St. Gallen for valid reasons without this justifying cancellation of registration.

Cooperation, Questionnaire

Some of our seminars are held in cooperation with other renowned institutions. The respective event partner records customer satisfaction at the end of the seminar and forwards the evaluation to the cooperation partner.

Certificate

You will receive a course certificate upon completion of the course, or in the case of a multi-part program, during the last part of the program.

Change of Booking, Postponement

If you rebook a booked seminar or part of a seminar up to 3 months before the start, we charge a rebooking fee of CHF 400 plus VAT. If you rebook between 6 weeks and 3 months before the start of the seminar, 20% of the fees for the rebooked event must be paid. If you rebook less than 6 weeks before the start, 40% of the fee is due. If you re-

book less than 2 weeks before the start of the seminar, 80% of the fee is due. If you do not show up, the fee will be forfeited without compensation. Seminars and parts of seminars not attended will be forfeited.

When rebooking, there may be program changes/adjustments and overlaps. This does not entitle you to a partial refund of the seminar fee.

Cancellation, Withdrawal

ECancellation of registration (withdrawal or cancellation) is possible free of charge up to 3 months before the start of the seminar. If you cancel between 3 months and 6 weeks before the start of the seminar, 40% of the seminar fee plus VAT will be charged.

Alternatively, a replacement participant can be provided up to 14 days before the start of the seminar against payment of the rebooking fee of CHF 700.- plus VAT, in accordance with the target group description.

The full seminar fee will be charged if the cancellation is made less than 30 working days before the start of the seminar.

Individual seminars can be cancelled by the organizer at short notice due to force majeure or due to a lack of participants up to 10 working days before the start of the seminar at the latest, without any claim for damages being made.

Postponement in case of danger, pandemic

We treat rebookings made due to a pandemic or an acute danger situation (terror, war) with great

goodwill: We waive the usual rebooking fees. Due to the extended rebooking option, the above-mentioned "free cancellation up to 3 months before the start of the seminar" does not apply. The seminar fee, if not already paid, remains due with the value date stated in the invoice.

Dangerous situations include events such as an epidemic, a pandemic, disasters, serious political or social upheavals that pose a danger to the participants that should reasonably be avoided by postponing the event. A postponement for such reasons by St. Gallen Business School does not entitle the participant to cancel the booked seminar or program.

Insurance, Liability, Price Changes

We recommend that you take out seminar cancellation insurance with your insurance company to cover cancellation costs due to illness and other events.

Any other damage that could be directly or indirectly related to the seminar attendance, whether from accident, illness, liability, theft, cancellation of the seminar by the organizer or damage resulting from the application of the management knowledge imparted by the participants or the company commissioned by us, must also be insured or covered. We exclude any liability.

Swiss law applies **and the place of jurisdiction is St. Gallen.**

With the publication of a new brochure, all previous information regarding content, speakers and prices become invalid.